

# Manual for the Keycabinet

## KeyTronic with electronic lock

**ATTENTION:** Please read this operating instruction carefully, before you operate the lock or you try to set a new code for the electronic lock. We do not accept any liability for functional disorder because of faulty switch over or use of violence or improper use and neither for damage nor for loss of property which could be put down i.e. to the not proper closing of the safe. **Never keep the emergency key inside the safe.**

### GENERAL REMARK:

- a/ Each time a button is pressed properly a signal tone will sound. In between pushing the buttons a maximum time of 30 seconds is allowed.
- b/ Any correct code entry is confirmed by a double signal. In case a wrong code is entered the signal will sound 3 times.
- c/ When changing personal codes, always do this with the door of the key cabinet open.
- d/ In case something goes wrong, you then will still have access to your belongings.

### 1. OPENING THE CABINET FOR THE FIRST TIME:

- 1.1 Remove the cover at the front below the door handle.
- 1.2 Insert the emergency-key that comes with the key cabinet, and turn it clockwise.
- 1.3 Now you can open the key cabinet, by turning the door handle clockwise.
- 1.4 Turn the emergency-key in its original position and take it out. Never keep the emergency-key inside the key cabinet.
- 1.5 On the inside of the door, remove the cover of the battery drawer.
- 1.6 Insert four 1,5V AA batteries (Alkaline). Pay attention to the polarity!! Close the battery drawer.
- 1.7 The electronic lock of the key cabinet is delivered with a preset Mastercode (1-2-3-4-5-6). Before you start using the key cabinet, we strongly advise you to change the Mastercode and also set a personal Usercode. Write down the codes you want to use, before you start re-programming. Please don't use any codes that are related to your date of birth, etc. Keep the written down codes and the emergency key in a safe place. Never keep the emergency-key and the codes inside the key cabinet.

### 2. PROGRAMMING OF THE USERCODE:

- 2.1 Open the key cabinet as described in point (1).
- 2.2 Press the red button on the inside of the door.
- 2.3 You will hear 2 sound signals. You now have 5 seconds to start the programming of the new Usercode.
- 2.4 By using the keypad, type in the new Usercode. Because of security reasons, we advise you to enter a code with 3 to 8 digits. Confirm the code by pushing the button „#“ on the key path on the outside of the door.
- 2.5 A correct programming of the code is confirmed by 2 sound signals.
- 2.6 You have now successfully programmed the Usercode.

### 3. PROGRAMMING OF THE NEW MASTERCODE:

- 3.1 Push the “0” on the key path two times.
- 3.2 Press the red button on the inside of the door. You will hear 3 sound signals.
- 3.3 By using the keypad, type in the new Usercode. Because of security reasons, we advise you to enter a code with 3 to 8 digits.
- 3.4 Confirm the code by pushing the button „#“ on the key path on the outside of the door.
- 3.5 A correct programming of the code is confirmed by 2 sound signals.
- 3.6 You have now successfully programmed the Mastercode.

### 4. OPENING THE KEY CABINET:

- 4.1 By using the key path, type in the code you have programmed. Confirm the entry of your code by pushing the „#“ button.
- 4.2 You will hear 2 sound signals and the green LED will flash. You now have 5 seconds to open the door by using the door handle.
- 4.3 Turn the door handle to the right in order to open the door.

### 5. LOCKING TIME WHEN ENTERING FALSE CODES:

When entering a wrong code, a sound signal will sound 3 times. In total you can enter 3 times a wrong code, before the electronic lock will start its locking time. After 3 wrong codes the electronics of the lock will shut down for 4 minutes, and you will not be able to operate the lock. After 4 minutes you can start trying entering the correct code.

### 6. EMERGENCY KEY OPENING:

**In case you have lost/forgotten your code, or when the batteries are empty, you can do the following:**

- 6.1 Remove the cover at the front below the door handle.
- 6.2 Insert the emergency-key that comes with the key cabinet, and turn it clockwise.
- 6.3 Now you can open the key cabinet, by turning the door handle clockwise.

### 7. CHANGING OF THE BATTERIES:

- 7.1 Open the battery drawer on the inside of the door of the key cabinet.
- 7.2 Insert four 1,5V AA batteries (Alkaline). Pay attention to the polarity!! Close the battery drawer.

### ATTENTION:

We strongly advise you to use a high-quality Alkaline battery, to ensure the proper functioning of the electronic lock.